



Key deadlines for exhibitors

04 September 2015

23 September 2015

30 October 2015

6 November 2015

11 November 2015

Compulsory for all exhibitors

Health & Safety Declaration

Compulsory for space only stands

Stand plans,

Risk Assessment

Structural calculations for stand over 4 meters high, double deckers

Compulsory for all exhibitors

Deadline to enter your free company profile for the event publications (exhibition catalogue and exhibitor online list)

3 October 2015

Freight / Lifting / Storage

15 October 2015 Electricity

Compulsory for full service stands:

Fascia nameboard

Furniture Carpet

Rigging

Waste removal (build up /break down and event days)

Discount codes for your clients
Visitor invitations

VISITOI IIIVITATIONS

Catering

AV/IT

Cleaning

Flowers / plants

Hostesses

Internet Parking

Water

13 November 2015

Security